

Research checklist: Keeping warm and well in later life: a qualitative study

No	Item	Guide questions/description
Domain 1: Research team and reflexivity		
Personal Characteristics		
1.	Interviewer/facilitator	Which author/s conducted the interview or focus group? AT, AL, CH
2.	Credentials	What were the researcher's credentials? <i>PI qualifications PhD MSc, MMedSci, Ba, RGN</i>
3.	Occupation	What was their occupation at the time of the study? Researcher
4.	Gender	Was the researcher male or female? <i>Female</i>
5.	Experience and training	What experience or training did the researcher have? <i>PhD. Over 15 years experience as a health services researcher</i>
Relationship with participants		
6.	Relationship established	Was a relationship established prior to study commencement? <i>No</i>
7.	Participant knowledge of the interviewer	What did the participants know about the researcher? <i>Research goals, reasons for doing the research, outputs</i>

No	Item	Guide questions/description
8.	Interviewer characteristics	What characteristics were reported about the interviewer/facilitator? e.g. <i>Reasons and interests in the research topic</i>
Domain 2: study design		
Theoretical framework		
9.	Methodological orientation and Theory	What methodological orientation was stated to underpin the study? <i>Qualitative inquiry, framework analysis and social marketing</i>
Participant selection		
10.	Sampling	How were participants selected? <i>e.g. purposive and snowball</i>
11.	Method of approach	How were participants approached? e.g. <i>Older people face-to-face via trusted contact. Staff by telephone, mail, email</i>
12.	Sample size	How many participants were in the study? <i>50 older people and 25 staff</i>
13.	Non-participation	How many people refused to participate or dropped out? <i>No drop out</i>
Setting		
14.	Setting of data collection	Where was the data collected? <i>e.g. home, and workplace</i>
15.	Presence of non-participants	Was anyone else present besides the participants and researchers? <i>No</i>

No	Item	Guide questions/description
16.	Description of sample	What are the important characteristics of the sample? <i>e.g. age, gender</i>
Data collection		
17.	Interview guide	Were questions, prompts, guides provided by the authors? <i>Examples of questions and list of issues covered provided</i>
18.	Repeat interviews	Were repeat interviews carried out? <i>No</i>
19.	Audio/visual recording	Did the research use audio or visual recording to collect the data? <i>Audio</i>
20.	Field notes	Were field notes made during and/or after the interview or focus group? <i>Yes</i>
21.	Duration	What was the duration of the interviews or focus group? <i>20-60 mins</i>
22.	Data saturation	Was data saturation discussed? <i>No, not a grounded theory study</i>
23.	Transcripts returned	Were transcripts returned to participants for comment and/or correction? <i>No</i>

**Domain 3:
analysis and
findingsz**

Data analysis

24.	Number of data coders	How many data coders coded the data? <i>4</i>
25.	Description of the coding tree	Did authors provide a description of the coding tree? <i>Thematic framework summary used to present findings.</i>

No	Item	Guide questions/description
		<i>Segmentation model given</i>
26.	Derivation of themes	Were themes identified in advance or derived from the data? <i>Initial thematic framework developed a priori and then developed during analysis</i>
27.	Software	What software, if applicable, was used to manage the data? <i>NVIVO</i>
28.	Participant checking	Did participants provide feedback on the findings? <i>Some attended the consultation event</i>
Reporting		
29.	Quotations presented	Were participant quotations presented to illustrate the themes / findings? Was each quotation identified? <i>Yes</i>
30.	Data and findings consistent	Was there consistency between the data presented and the findings? <i>Yes</i>
31.	Clarity of major themes	Were major themes clearly presented in the findings? <i>Yes</i>
32.	Clarity of minor themes	Is there a description of diverse cases or discussion of minor themes? <i>NO</i>