

People and institutions

- What are the reasons for interest in an open-release trial?
- What are the expectations of the collaborators?
- Provide the identity and nature of the proposed in-country collaborator and collaborating institution(s)?
 - Institution type (for example, government/university/private sector), size, identity and mission.
 - Previous history of international collaboration? With other project members?
 - Identify key individuals, for example the Principal Investigator, institute director, regulatory officer (if known)
 - Provide the background and relevant experience of key personnel.
 - What are their other duties, and how does this affect the time they have available for project?
 - As applicable, identify skill sets, gaps and training needs
 - Are there any known or foreseeable circumstances under which the institution or individuals might not be able to continue to collaborate for the full duration of project (*e.g.*, short-term contracts, institution reorganizing, unstable mission/activities/funding)

Financial/employment

- What policies govern recruitment, hiring, human resources management issues (practices and accountability) in the collaborating institution?
- What are the relative costs of operating in the country/region?
 - Cost-of-living (*e.g.*, relative to the United States or United Kingdom).
 - Indicate typical salaries for different grades (for example, graduate students, technicians, postdoctoral fellows, principle investigator other project personnel).
 - Are travel costs (flight, subsistence) and times unusually high or low?
- Any known additional costs
 - Compulsory benefits, bonuses or insurance, other employment law?
 - Regulatory costs ('user pays') and time?
 - Value Added Taxes (VAT)?

Logistics

- How far in distance is it from the collaborator's facility to the proposed field site(s)?
 - Journey time, cost, transport resources
 - Is there safe, reliable access to proposed facilities (*e.g.*, laboratories, field site and travel to/between them)? (see article sections regarding adverse natural and adverse human conditions).

Collaborator resources

- What resources does the in-country collaborator propose to provide to the project?
 - Of these, what will be funded by the collaborator, what from third-party sources and what will need to be provided from the project? Project contribution likely will be a mix of in cash and in kind, *e.g.*, provision of personnel, etc.
 - What capacity will be made available to the project to handle regulatory issues (permitting, inspections and compliance); for example, will the collaborating institutions provide people and expertise to oversee applications through the committees?
 - What is the previous experience and evidence of this?
 - What is the capacity to manage epidemiological surveillance and treatment of dengue and dengue hemorrhagic fever?
 - What are the co-sponsorship opportunities?
 - Private foundations
 - Government grants
 - Resource-sharing with current vector control efforts
 - Who is eligible for applying and administering these opportunities?
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