

THE GOLDEN RULES OF GOOD DISCHARGE

Ensure the basics are covered:
Timely, state diagnosis and
team, give a copy to the patient.

Avoid asking
“GP please chase...”.
requesting physician
should follow up

Make clear which
drugs have been
stopped, started
or changed

Clarify any hospital follow-
up arranged: What,
when, with whom?

Consider
phoning the
GP directly

Include significant
investigations and
results e.g. MMSE,
blood tests, scans.

Issue ‘Fit Notes’ from
hospital and record
this on the discharge
summary

Share responsibility
for follow up with
the patient

FIGURE 2

Discharge summaries with grade of completing clinician recorded

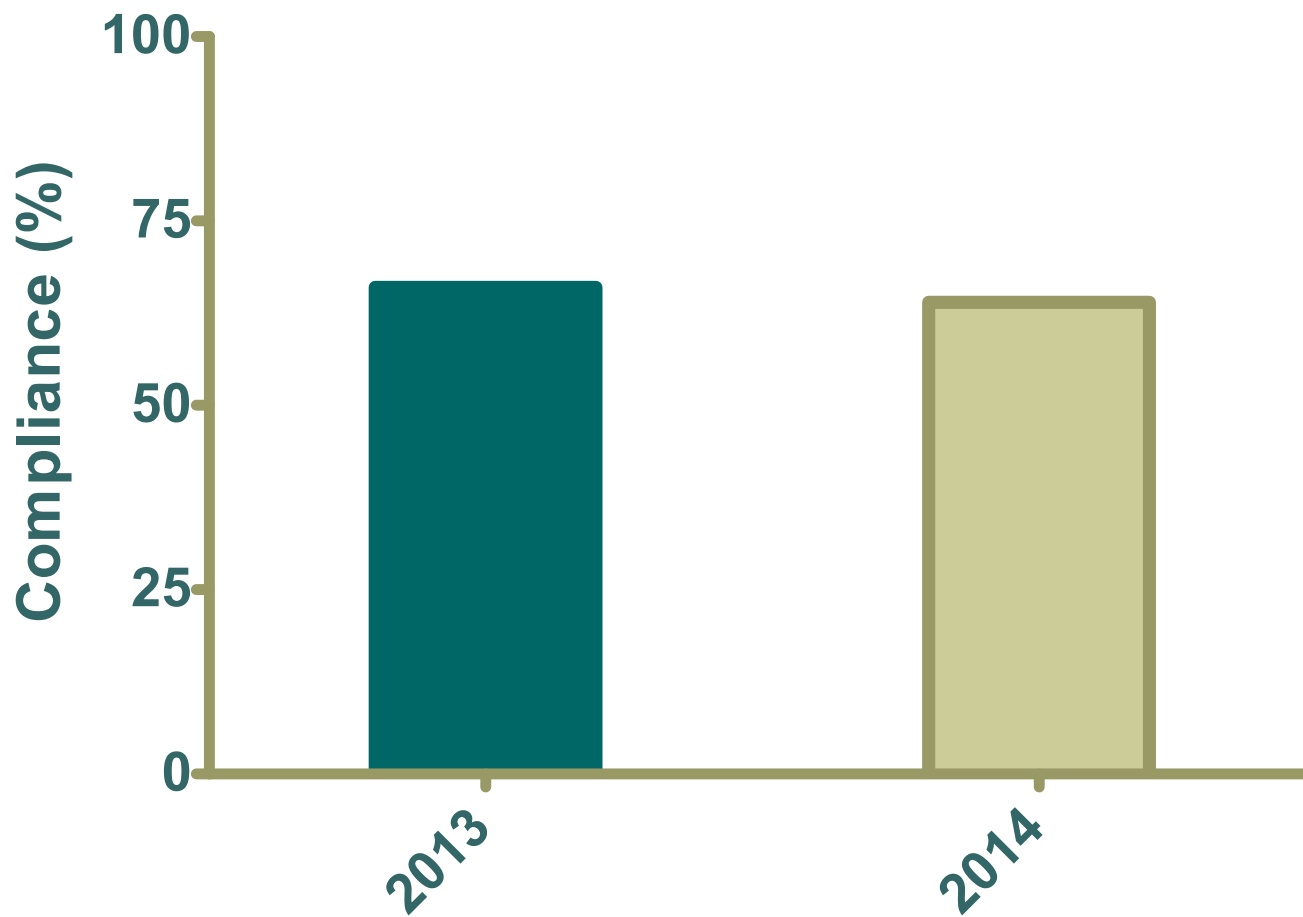


FIGURE 3

Discharge summaries with a clear deadline for tasks requested in primary care

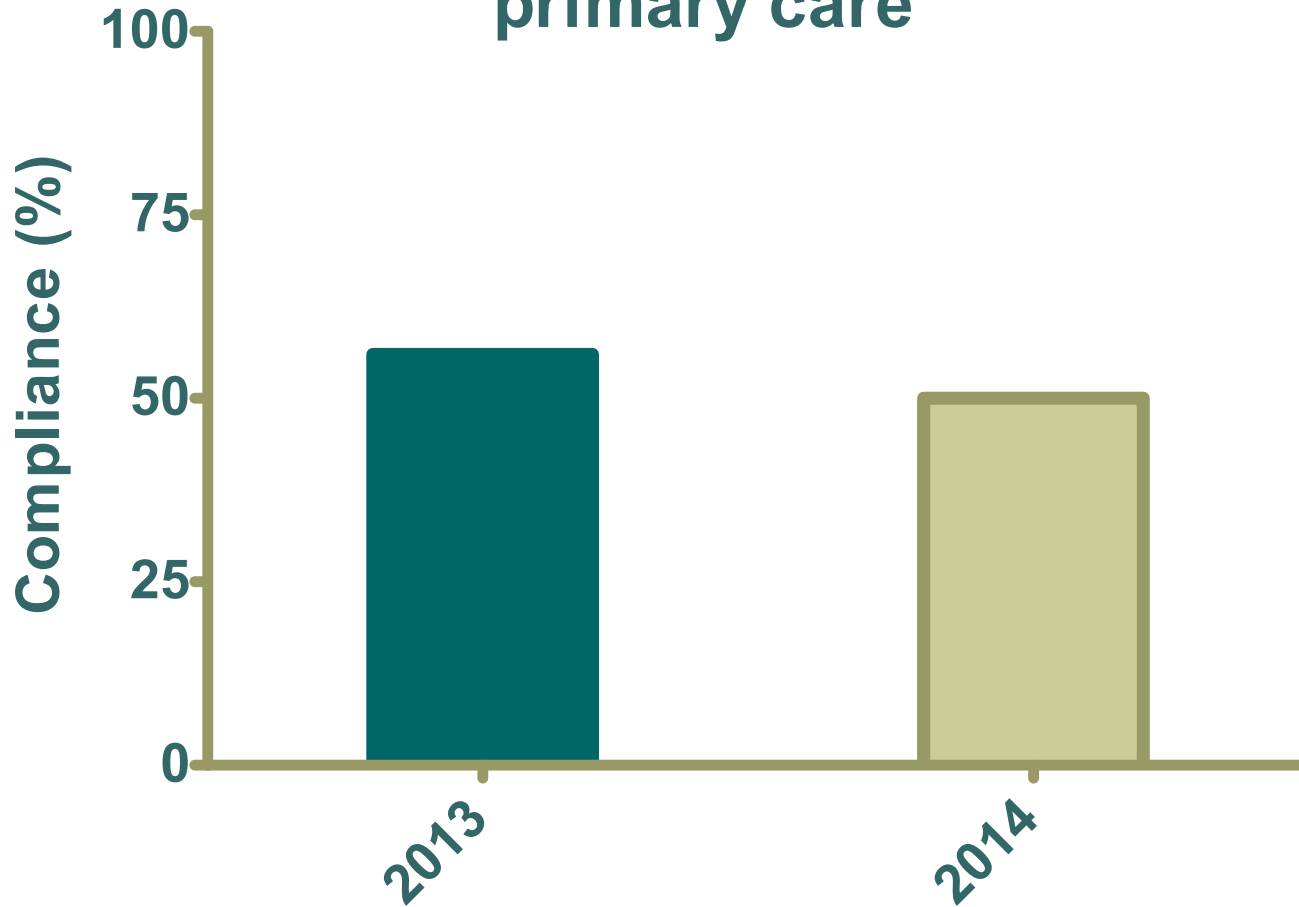
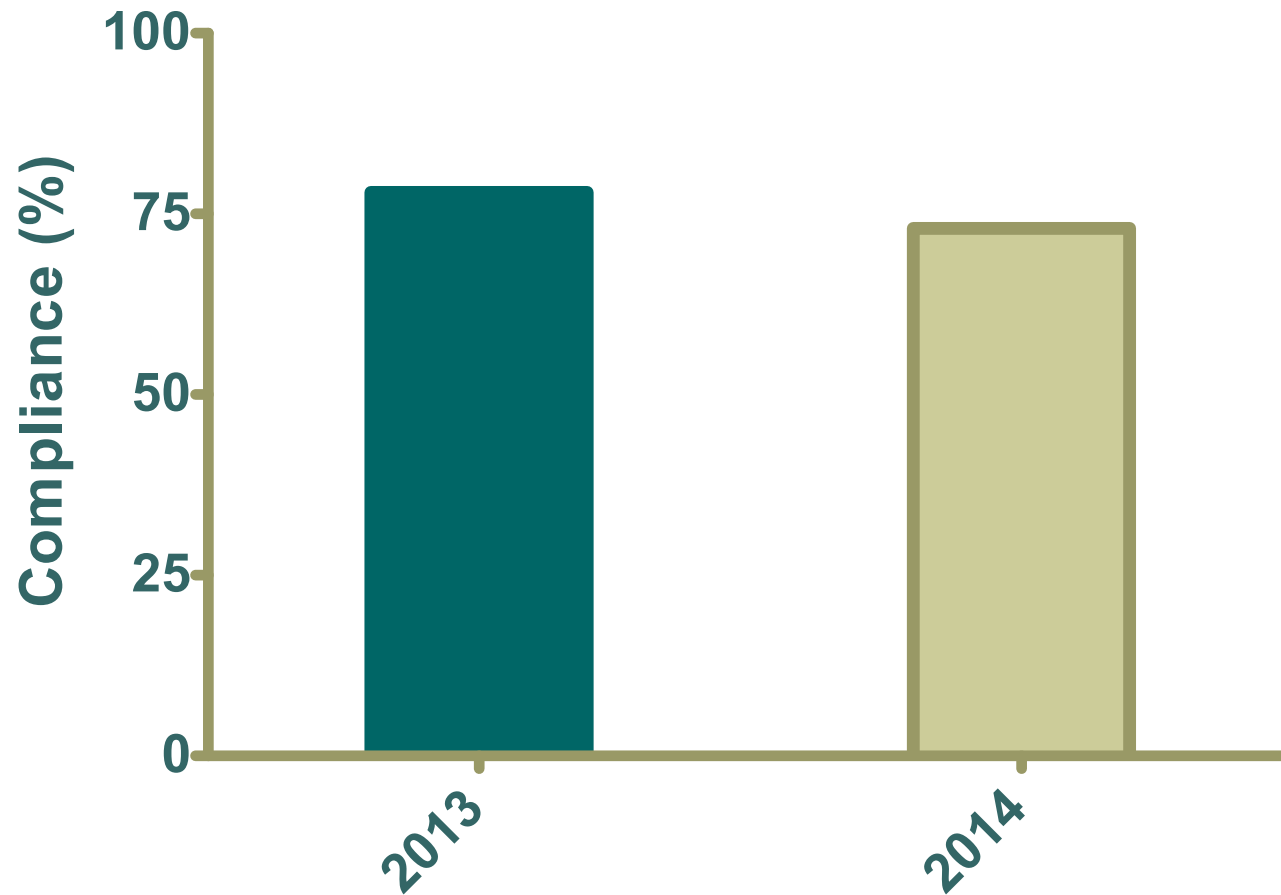


FIGURE 4

Tasks requested on discharge summary completed in primary care



Time between completion of discharge summary and receipt in primary care



FIGURE 5