				Version Date: 10/05/2013
	Ν	lentee Checkl	ist	
			Date of visi	it: DD / MM / YYYY
Please Circle: Initial or	Quarterly			
Mentee N	lame:		Mentee positio	n:
Mentor N			Clinic name	
INSTRUCTIONS				
marks whether they feel conf The mentor fills in the 'Mento no support required) on each When the assessment is corr self-assessment is not used f	dent to perform it independently, who r assessment' column scoring the me item or marking N/A if the item is no	ether they need more suppor entee from 1-3 (1: Needs inte t the mentee's responsibility. or each section and counts th ten in the boxes below the tal	t, or N/A ("not applicable") if it ensive support; 2: Needs so e number of N/As marked (onl ble using the formula written b	me support; 3: Competent - little or ly in the mentor section, the mentee
	EXAMPLE:	Totals:	<u>3</u>	
	Based on %, tick:	Calculate total	score: 100 x <u>15</u>	$\div \left(\begin{array}{c} 30 - \begin{bmatrix} 0 \\ 3 \end{bmatrix}\right) = 56 \%$ [] GREEN (80-100%)
OVERALL SCORE				
	om each section, add them the overall % score, which the mentoring phase.	Section: A. Pre-ART B. ART	% score for each section: +%)
		C. PMTCT/ paediatrics	+ %	
		D. Other topics	+ %	
		Overall score:	=	÷ 4 = %
	Based on overall %, tick:	[] RED (0-49%)	[] ORANGE (50-79%)	[] GREEN (80-100%)

Mentee Self-Assessment and Mentor Assessment

• Mentee Self-Assessment Column = Completed by Mentee		Mentee Self- Assessment		Mentor Assessment		Mentor scoring: 1: Needs intensive support
• Mentor Assessment Column = Completed by Mentor		eeds more support	N/A	Score (1-3)	N/A	2: Needs some support 3: Competent - little or no support required
A. Pre-ART		0 ž				Mentor Notes / Score Explanation
1 Records relevant patient history (TB, ARVs, OI, PMTCT, reviews lab results etc., prior notes).						
2 Completes head-to-toe physical exam (checks for vital signs, weight, height, nutritional status, pregnancy status, etc.) and treats/refers						
3 Demonstrates ability to identify exposed infants <24 months and PSHD in infants <12 months.						

4 Screening of all HIV patients for TB in each clinical visit according to the standard checklist.							
5 Prescribes CPT and IPT for adults and children appropriately.							
6 Able to interpret DNA PCR and rapid test results in children aged <12 months and >12 months and ensures HIV+ infants start ART immediately.							
7 Demonstrates ability to correctly identify adults eligible for ART based on WHO clinical staging, universal access or immunologic staging and							
8 Demonstrates ability to correctly identify <i>children</i> eligible for ART based on WHO clinical staging, universal access or immunologic staging and							
9 Implements and follows up on scheduled CD4 testing for pre-ART.							
10 Knows when to send lab tests (Hb, LFT's) and interprets results correctly (e.g. anaemia, hepatitis etc.).							
			Totals	а	b		
Calculate total score: $\begin{pmatrix} 100 \\ x \end{pmatrix} \div \begin{pmatrix} 30 \\ b \end{pmatrix} = \end{pmatrix} \%$							
Based on 9 • Mentee Self-Assessment Column = Completed by		lentee Self		ED (0-49%] ORANGE (50-79%) [] GREEN (80-100%) Mentor scoring:	
Mentee	Assessment					1: Needs intensive support	
 Mentor Assessment Column = Completed by Mentor 	Confident	Needs more support	N/A	Score (1-3)	N/A	2: Needs some support 3: Competent - little or no support required	
B. ART	ŭ	Nec				Mentor Notes / Score Explanation	
1 Correctly selects appropriate treatment regimen for all patients (including TB, pregnant, lactating and paediatric patients).							
2 Calculates adherence using doses missed and pill counts (using job aid if necessary).							
3 Recognises toxicity/side effects, grades the severity and manages appropriately - mentee should demonstrate capability to identify side effects							
4 Recognises and treats IRIS appropriately.							
5 Submits and interprets viral load samples on schedule (6 months, 2 years, and every 2 years thereafter).							
6 Recognises treatment failure and responds/refers appropriately.							
7 Appropriately recognises when patients should be referred for further management.							
Totals:							
Calculate total score: $\left(100 \text{ x}^{\circ}\right) \div \left(21 - \frac{1}{3}\right) = 23 \%$							
Based on ⁶	%, tick:		[]R	ED (0-49%	%) [] ORANGE (50-79%) [] GREEN (80-100%)	

Mentee Self-Assessment Column = Completed by Mentee Mentor Assessment Column = Completed by Mentor		Mentee Self- Assessment		Mentor Assessment		Mentor scoring: 1: Needs intensive support
		Needs more support	N/A	Score (1-3)	N/A	2: Needs some support 3: Competent - little or no support required
C. PMTCT and paediatrics	Confident	Ž				Mentor Notes / Score Explanation
 Provides HIV testing and counseling in pregnancy, and appropriate access to contraception at 6 weeks postnatal visit. 						
2 Provides and educates on infant PMTCT prophylaxis (6 weeks NVP from birth) at ANC, delivery and post-natal; and CTX from age 6 weeks						
3 PITC for all negative or unknown HIV status womer upon admission to labour ward or new in postnatal clinic.						
4 Initiates all newly confirmed HIV+ pregnant women on appropriate ART regimen; women already on ART remain on same regimen as before.						
5 Refers HIV+ women for ongoing ART care post- delivery and ensure child is enrolled as exposed infant in parallel.						
6 Applies appropriate risk reduction measures to prevent transmission during labour and delivery.						
7 Ensures that DNA PCR testing is completed in exposed infants at 6 weeks of age followed by confirmation RT at 12m and 24m age.						
8 Counsels on infant feeding, breastfeeding, complementary feeding and weaning practices.						
9 Discharges uninfected exposed infants 6 weeks after cessation of breastfeeding (assess at 24 months).						
10 Ensures ART initiation is done in PSHD and universally eligible children <12m and <24m respectively.						
11 Able to prescribe paediatric formulation according to weight and explain to care-giver/parent paediatric dosing.)					
Totals:						
Calculate total score: $\left(100 \text{ x}^{e} \right) \div \left(33 - \int^{f} \right) = $						
Based on %, tick: []RED (0-49%) []ORANGE (50-79%) []GREEN (80-100%)						

Mentee Self-Assessment Column = Completed by Mentee Mentor Assessment Column = Completed by Mentor D. Additional topics		Mentee Self- Assessment		Mentor Assessment		Mentor scoring: 1: Needs intensive support 2: Needs some support	
		Needs more support	N/A	Score (1-3)	N/A	3: Competent - little or no support required Mentor Notes / Score Explanation	
 Provides ongoing adherence counseling and support. 	Confident	2 0	Z	<u></u>	Z		
2 Advises patients on positive living - proper nutrition, alcohol/drug cessation, sexual risk reduction, HIV/AIDS disease progression, transmission,							
3 Follows up on partner/children HIV status ascertainment.							
4 Treats patients with empathy, dignity and respect, using appropriate language and protects their privacy and confidentiality.							
5 Recognises and treats STIs and provides dual protection (contraception and condoms) to all patients.							
6 Provides PEP within 72 hours of sexual or occupational exposure to HIV.							
7 Clearly documents and updates patient health passport, mastercard and register.							
Totals: $\begin{bmatrix} g & h \\ & & \\ \end{bmatrix}$ Calculate total score: $\begin{bmatrix} 100 \\ x \\ \end{bmatrix} \div \begin{bmatrix} 21 \\ h \\ \end{bmatrix} = \begin{bmatrix} \\ \end{bmatrix} \%$							
Based on f		[]R	ED (0-49%	%) [] ORANGE (50-79%) [] GREEN (80-100%)		
Once the assessment is complete, transfer the total % scores from each section to the boxes on the front page to calculate the overall % score.							

Please add additional comments below and on the back of this page
