Sterile Processing Assessment and Check List

Date (mm/dd/yyy):			
Name of Hospital:			
Name of Hospital Director:			
Contact information for Hospital Director:			
Head of Sterile Processing (SP) services:			
Contact Information:			
General Hospital and Staff Information	Number		
Number of operating rooms			
Average number of surgeries performed weekly			
Number of staff involved in SP			
Number of staff who have received classroom training in SP			
Number of staff who have received on-the-job training in SP			
List any organizations that have provided previous SP training:			
SP Infection Control & General Info	Yes	No	
SP Staff wear PPE when cleaning contaminated items			
The following type of PPE are available to SP staff:			
gloves			
gowns			
head covers			
protective eye wear			
masks			
booties			
Soap is available to SP staff for handwashing			\dashv
Clean running water available for handwashing			
The SP areas are cleaned on a scheduled rotating basis			
There are sharps containers available			
Sharps are incinerated on the premises			
There are signs restricting access of unauthorized staff to the SP area			
There are educational posters on the wall which provide instruction to SP staff			
Transport of contaminated items from Point of Use areas	Yes	No	
Contaminated instruments flow from dirty to clean areas during			
transportation without cross contamination			
Contaminated items are covered during transportion from the theatre to the decontamination area			
Disposable sharps are removed by the Theatre Nurse at point of use			\dashv

Instruments are transported from theatre to the cleaning area immediately after surgery		
Cleaning and Decontamination Process	Yes	No
The decontamination area is physically separate from the packaging/sterilization area		
Visible gross soil, such as blood, is removed from the instruments within 1 hr after surgery		
Instruments are not soaked in a chlorine solution for more then 10 minutes		
Enzymatic cleaning detergents are available and used to clean instruments Instruments are scrubbed in a second sink/bowl of clean water and soap after removing visible bioburden in the first sink		
Instruments are rinsed with clean/distilled water after all visible and nonvisible soil is removed		
Instruments are thoroughly dried with a clean cloth after they've been cleaned and rinsed		
More then one sink used in the cleaning process		
The cleaning brushes being used are in good condition		
MDR staff have access to cleaning tools such as cloths, various sized		
brushes, syringes, and sponges Biocidal disinfectants available and used as part of the cleaning process		
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Packaging and Inspection	Yes	No
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Packaging and Inspection Instruments are moved to a clean area, away from any risk of contamination, after the cleaning process is complete	Yes	No
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Biological indicators being used at least monthly			
A record sheet is available to track the instruments going in and out of the sterilizer			
Sterile Storage of medical devices	Yes	No	
Sterile Storage of medical devices Instruments are stored in an enclosed cabinet or room after sterilization	Yes	No	

Comments