Additional file 5

Availability of GP (telephone, fax)

Interprofessional focus groups – summary of results from Göttingen, Mannheim, Hamburg

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Implementation:	
Agreement of communication path between practice and nursing home	
Precondition: Both sides need to want it	
Availability of GP in joint practice is higher	
Telephone	Fax
	Mainly wish for communication via fax
	Additional availability via telephone at fix times or in case of emergency
	GPs "educate" nursing homes to use fax more
••••	Content
	Summary of telephone call (nursing home should fax results of telephone call to GP)
	Results of the GP home visit
	Forwarding of specific information
	Request for a call back (GP)- (deescalation of situation often possible)
	Using the label "urgent" leeds to a home visit
	Time
	Quick reaction via fax possible
	Not time-consuming (quick to read, quick to answer)
	Advantages
	GPs
	Fax for communication during practice opening hours
	Documentation for legal purposes
	Fax provides more options to decide
	Nurses have more time to consider; no waste of time for GP
	Nurses
	Problem can be described immediately
	Instructions from GP in written form
	Fax is feasible
	Fax fits better in working procedures
	Signing of initials of nurses prevents redundant work
	Practice nurse
	Processes the fax requests from the nursing homes
	Prioritisation of the requests, important requests on GP's desk, less important into a
	filing basket for further processing
	Generally
	Fax as legal certainty, fax is easier for everybody
	Disadvantages GP
	Irrelevant requests (only important to Medical Service of Health Insurers)
	Waste of paper
	Practice organization: GP does not want to be disturbed during opening hours
	Wish: establishment of fax culture/obligatory processes
	Preparation of the home visit: nurses should fax to GP for a better preparation
	(number of residents, formalities, necessary devices)
	Standardized fax forms from GP practice
	Suggested prescriptions on the fax to ease the process in advance
	If no fax arrives, the GP must not visit the nursing home
	Faxes are more predictable, if a regular home visit day exists
	Resources
	Availability of faxes to nursing station, fax with high resolution
	Availability of faces to harsing station, fax with high resolution