

## Summary Template

Home Birth Service Exploratory Review Summary Template
<b>PREPARED BY:</b>
<b>DATE:</b>
<b>DATA TYPE</b> (document, interview transcript, focus group transcript):
<b>FOR INTERVIEWS AND FOCUS GROUPS:</b> <i>PARTICIPANT IDENTIFIER/S</i> <i>PARTICIPANT ROLE</i> <i>PARTICIPANT ROLE IN THE HBS</i>
<b>FOR DOCUMENTS:</b> <b>TITLE</b> <b>DATE OF PRODUCTION</b> <b>AUTHOR</b>
<b>RATIONALE FOR IMPLEMENTING HBS (POLICY, EVIDENCE, OTHER)</b> <b>What was the problem, what was going wrong?</b> <b>What was the vision</b> (envisaged outputs, outcomes, impact)
<b>TRAINING:</b>
<b>PROGRAMME THEORY/LOGIC MODEL:</b> <i>INPUTS</i> (resources, people) <i>ACTIVITIES</i> (what workers do, e.g. promotional work, clinical care) <i>OUTPUTS</i> (what activities deliver, e.g. women informed about the HBS, women receive intrapartum care at home) <b>and</b> <i>OUTCOMES</i> (results of the outputs, e.g. women book with the HBS, women give birth at home) <i>IMPACT/GOAL</i> (overall aims of programme, e.g. home birth booking rate increases, home birth rate increases)
<b>FACILITATORS of IMPLEMENTATION</b> Planning/process People Culture Money Organisation/bureaucracy Evidence/policy Other
<b>BARRIERS TO IMPLEMENTATION AND SOLUTIONS</b> Planning/process People Culture Money Organisation/bureaucracy Evidence/policy Other
<b>ROUTINELY GATHERED DATA</b> (HOW,WHERE, WHEN, WHO COLLECTED, WHERE DATA HELD)
<b>KEY DOCUMENTS WE SHOULD INCLUDE</b> (e.g. service specification)
<b>OTHER IMPORTANT OBSERVATIONS</b>
<b>IMPORTANT QUOTATIONS</b>
<b>REFLECTIONS ON THE DATA COLLECTION EPISODE</b>