Focus Group Guide for Team Members

Note: this document, intended for the staff who helped moderate the focus group, has been redacted to remove names and certain details to allow for dissemination to a larger audience.

Date and time	Details removed						
Moderator(s)	Names removed						
Team members	Names removed						
Room	Details removed						
Patient Volunteers	Names removed						
Catering requirements	Tea and coffee, some fruit and cookies will be provided.						
AV requirements	Large digital display screen showing Opal Whiteboard and markers						
Handouts	List of questions available to everyone						
Brief summary of focus group and questions	 We will start off with some welcome messages and introductions of the team members. The patients will be asked to introduce themselves (when they had their radiotherapy, what they do for a living and how they found out about this focus group). The moderators will briefly explain the Opal development team and the goals of the Opal project. At this point, so as not to bias the participants, we should not say what we will or can/cannot provide via the patient portal. Question 1: What sort of information do you think might be useful for patients to receive via an app/portal? It can be anything at all that patients might want. Ask participants to imagine that there are no restrictions - legal, technical or otherwise. Question 2: What information did you find hardest to get while you were a radiotherapy patient? In-hand app demo: At this point we will need phones showing the prototype app and we will ask the patient volunteers to try it out. We won't help them with it. They need to open it from scratch and navigate through it. 						

Opal Patient Focus Group

7.	 Each team member should work with one patient on this part and the team member should try to answer the following questions: Was the patient able to navigate the app easily? What was most confusing feature for the patient? What impressed the patient most? What did the patient spend the most time looking at? Did the patient say "wow!" on any feature(s)? Which? Did the patient say "this would have been so useful" for any feature(s)? Which? Did the patient say "it would be nice if this also did that" on any feature? Which? Large screen demo: Here we will do a final demo of the app on the large screen and go through each of the features and ask the patients to comment on each feature: I don't want to see this Not needed Not needed but nice Useful Very useful Extremely useful - I wish I had had this when I was having my radiotherapy

Team Member Worksheet

Question	Answer(s)
Question 1: What sort of information do you think might be useful for patients to receive via an app, in addition to waiting time information?	
It can be anything at all that patients might want. Imagine that there are no restrictions - legal, technical or otherwise.	
Question 2: What information did you find hardest to get while you were a radiotherapy patient?	
Was the patient able to navigate the app easily?	
What was most confusing feature for the patient?	
What impressed the patient most?	
What did the patient spend the most time looking at?	
Did the patient say "wow!" on any feature(s)? Which?	
Did the patient say "this would have been so useful" for any feature(s)? Which?	
Did the patient say "it would be nice if this also did that" on any feature? Which?	

TV Screen Demo Worksheet

- 1. I don't want to see this
- 2. Not needed
- 3. Not needed but nice
- 4. Useful
- 5. Very useful
- 6. Extremely useful I wish I had had this when I was having my radiotherapy

Feature	Score						
Welcome message	1	2	3	4	5	6	
Status	1	2	3	4	5	6	
Last Appointment/check-in	1	2	3	4	5	6	
Navigation tool, top left	1	2	3	4	5	6	
Check-in feature	1	2	3	4	5	6	
Contacts	1	2	3	4	5	6	
Notifications	1	2	3	4	5	6	
Appointments	1	2	3	4	5	6	
Appointments list	1	2	3	4	5	6	
Appointments calendar	1	2	3	4	5	6	
Treatment plan	1	2	3	4	5	6	
Documents	1	2	3	4	5	6	
Consultation Note	1	2	3	4	5	6	
Radiotherapy treatment plan	1	2	3	4	5	6	
End of treatment note	1	2	3	4	5	6	
Messages	1	2	3	4	5	6	
Educational material	1	2	3	4	5	6	
Booklet	1	2	3	4	5	6	
Video	1	2	3	4	5	6	

Opal Patient Focus Group

Diagnosis-specific		1	2	3	4	5	6
When radiotherapy ends		1	2	3	4	5	6
	et these materials at the when most	1	2	3	4	5	6
Maps		1	2	3	4	5	6
Appointmen map	t location on	1	2	3	4	5	6
Notes		1	2	3	4	5	6
Account settings		1	2	3	4	5	6
Allow an alia display	as for the screen	1	2	3	4	5	6
		1	2	3	4	5	6
		 1	2	3	4	5	6

Opal Patient Focus Group

Takeaway Letter for Patient Participants

Dear focus group participant,

Thank you for your time and insight as we develop our mobile phone app for Radiation Oncology patients at the Cedars Cancer Centre.

We appreciate all comments and feedback. If you think of anything you would like to share with us after the focus group, please email us at **xxxxx**.

The demo version of the app is online at **opalmedapps.com** (*Note: We have updated this URL, since the URL available at the time of the focus group is no longer active and has been replaced with this one.*). Please feel free to share it with your family and friends. We welcome their comments and feedback also.

If you would like to be involved in future similar focus groups at the Cedars Cancer Centre or the MUHC please let us know.

Thanks again,

The Opal Development Team