

Questionnaire for Focus Group Discussions and Key Informants Interviews CUAMM Incentives Study, Oyam District

***Notes for interviewers**

NB: Please go through the brief notes for interviewers below (page 2) before starting discussions or interviews

Q1. What can you tell us (your general impression) about the Baby kits and Transport vouchers that CUAMM implemented in ACABA and NGAI Sub-counties?

- *-explore how they got to know (information) about the interventions, if not covered
- *-find out the benefits of the interventions (baby kits and transport vouchers), if not covered
- *-watch for non-verbal clues (signs) and make notes

Q2. What do you think were some of the challenges or problems with the interventions?

- *-explore for baby kits, if not covered
- *-explore for transport vouchers, if not covered
- *-explore for any other issues
- *-watch for non-verbal clues (signs) and make notes

Q3. Please feel free to tell us how we can improve these interventions in the future, considering the challenges or problems that you mentioned.

- *-let them make recommendations or suggestions for improving the interventions
- *-watch for non-verbal clues (signs) and make notes

Q4. We implemented (gave out) the baby kits and transport vouchers in 2 of the 12 sub-counties in the district because of limited resources. If more resources become available in future, how many sub-counties should we consider for scaling up the interventions?

- *-watch for non-verbal clues (signs) and make notes

Q5. What are your reasons for your answer to Q4?

- *-explore the reasons; 1 to a maximum of 5 reasons should be fine,

THANK YOU VERY MUCH FOR YOUR INPUTS AND TIME!

****Brief guiding points for interviewers**

- ✚ Greet participants and make them comfortable,
- ✚ Introduce yourself,
- ✚ Introduce the purpose of the discussion or interview,
- ✚ Tell them it is **anonymous** (private and confidential)-no personal information will be collected or used to identify them,
- ✚ Tell them about a small incentive (e.g. a transport refund) at the end of the discussion/interview,
- ✚ Introduce the **INFORMED CONSENT FORM AND EXPLAIN CLEARLY, its purpose. If they voluntarily accept to participate then**
- ✚ Kindly ask them to sign or thumbprint (depending on which is applicable) and give them copies to keep,
- ✚ Kindly request their permission to record (take notes), especially if you are using a recorder,
- ✚ **NB: NO INTERVIEW OR DISCUSSION WITHOUT OBTAINING INFORMED CONSENT FIRST,**
- ✚ **For the FGDs the team may consist of three people, i.e. a moderator, a translator and a note taker (recorder),**
- ✚ **The FGDs could last for about one and half to two hours,**
- ✚ **For the Key Informant interviews, the team may include an interviewer, a translator and a note taker (recorder),**
- ✚ **The Key Informant interviews could take about 30-40 minutes to complete,**
- ✚ **Thank participant(s) at the end of the discussion or interview,**
- ✚ **Remember to leave your contact mobile phone number(s), in case it becomes necessary for them to contact you for further information.**

Sources:

- 1) The Focus Group Manual
(<http://apps.who.int/iris/bitstream/10665/41795/1/0963552228.pdf>)
- 2) Key Informant Guide (www.TexasMotherFriendly.org)
- 3) Guidelines for conducting a Focus Group
(https://assessment.trinity.duke.edu/documents/How_to_Conduct_a_Focus_Group.pdf)