

Status	Requirement	Examples
Measure Details		
<input type="checkbox"/> Done	The first mention of a measurement system should include the full name of the measurement system	Adult Sickle Cell Quality of Life Measurement Information System (ASCQ-Me); Quality of Life in Neurological Disorders (Neuro-QoL); NIH Toolbox for the Assessment of Neurological and Behavioral Function(NIH Toolbox); Patient-Reported Outcomes Measurement Information System (PROMIS)
<input type="checkbox"/> Done	Full domain name	Ability to Participate in Social Roles and Activities
<input type="checkbox"/> Done	Version number	v1.2
<input type="checkbox"/> Done	Language(s) used in the study	English and Spanish
<input type="checkbox"/> Done	Respondents for whom measure was developed	Adult; Pediatric; Parent Proxy
<input type="checkbox"/> Done	Measure type	Short form; Computer adaptive test (CAT); Profile Scale; Uncalibrated item pool; Numeric rating scale; Checklist
<input type="checkbox"/> Done	Measure citation	Irwin, D., Gross, H., Stucky, B., et al. (2012). Development of six PROMIS pediatrics proxy-report item banks. <i>Health and Quality of Life Outcomes</i> , 10(1), 22.
<input type="checkbox"/> Done <input type="checkbox"/> N/A	Any modifications to the time frame, item text, or response options.	Because the Time 2 assessment occurred 5 days after Time 1, item text was changed from “In the past 7 days” to “In the past 3 days.”
<input type="checkbox"/> Done <input type="checkbox"/> N/A	For PROMIS and NIH Toolbox fixed-length short forms: the number of items and any letter designation	Depression 4a; PROMIS-29 Profile; 5-item Hostility Fixed Form
<input type="checkbox"/> Done <input type="checkbox"/> N/A	For custom short forms: how the items were selected, the item bank from which items were selected, and the number of items used.	Eight items reflecting poor functioning were selected from the Neuro-QoL v1.0 Lower Extremity Function Mobility Item Bank. Items were selected based upon their item characteristic curves and content.
<input type="checkbox"/> Done <input type="checkbox"/> N/A	If items or a full measure are reprinted in the publication, permission is required. Contact help@HealthMeasures.net to request permission.	
Administration		
<input type="checkbox"/> Done	Respondents who completed the measure	Self-report; Adult caregivers served as proxy respondents for patients
<input type="checkbox"/> Done	Mode of administration	Unassisted in a private area; Mailed to home; Interviewer administered in person; Interviewer administered by phone
<input type="checkbox"/> Done	Data collection tool	paper; REDCap; OBERD; NIH Toolbox iPad app; Epic PROMIS app
<input type="checkbox"/> Done <input type="checkbox"/> N/A	Stopping parameters for CAT administration	standard settings, maximum number of administered items in the CAT was changed from the default to 7
Scoring		
<input type="checkbox"/> Done	Scoring method	response-pattern scoring (used by HealthMeasures Scoring Service, REDCap auto-score, Assessment Center API, PROMIS and NIH Toolbox iPad apps); raw sum score to T-score look-up table (from Scoring Manual)
<input type="checkbox"/> Done <input type="checkbox"/> N/A	Calibration sample used for scoring in the HealthMeasures Scoring Service or Assessment Center API; almost always “default”	default calibrations
<input type="checkbox"/> Done <input type="checkbox"/> N/A	Look-up table used for scoring fixed length short forms, scales, and profiles, and discussion of how missing data were handled	Scoring tables published in the PROMIS Adult Profile Scoring Manual. Only short forms with responses to all four items were scored.
Reporting		
<input type="checkbox"/> Done <input type="checkbox"/> N/A	Measure scores should be presented as T-scores.	Participants in the intervention group had moderate anxiety symptoms (Neuro-QoL T=65, SD=2.0).
<input type="checkbox"/> Done	Keep T-scores on their original scale. Do not reverse scores numerically (e.g., do not change T=60 to T=40).	Participants reported moderate impairment in fatigue (T=62.2, SD=2.0) and physical function (T=37.5, SD=2.1)
<input type="checkbox"/> Done	Report standard deviations with group means	Mean fatigue scores improved from baseline (T=64.6, SD=2.0) to follow-up (T=55.1, SD=2.5)