Additional file 1

Draft interview guide for semi-structured interviews.

Setting the stage

1. Can you tell me a bit about [Innovation X]?

<u>Probes</u>

- a. What does [Innovation X] entail? What are its components?
- b. Was there any training or education necessary with the implementation?
- c. Were there any policies put into place?
- d. Were there any additional management needs or positions created?
- e. What year was it introduced?
- f. Was there a pilot period? If so, how long was the pilot period?
- g. How long has it been in use (since then)? Is it still in use?
- 2. How did you first hear about [Innovation X]?
 - a. What were your initial thoughts?
- 3. Why was [innovation X] implemented here? What need were you trying to address?
 - a. Who identified the need for this intervention [frontline staff, hospital manager/administrators, government]?
 - b. Who proposed {Innovation X} as a means of addressing this need [frontline staff, hospital manager/administrators, government]?
 - c. Did others perceive this need as well?

Implementation

Now I'd like to talk to you a bit about the implementation of [Innovation X].

4. Can you tell me about how [Innovation X] was implemented?

Probes

- a. What was your role in the implementation process?
- b. Who else was involved and what were their roles?
- c. How were the relationships between people during the implementation process?
 - <u>Examples</u>: pre-existing, strength, coming from within or from outside, trust, respect
- 5. How different was [Innovation X] from the existing practices?
 - a. Did these differences/similarities affect the implementation process?
 - b. If so, how?
- 6. Would you say that the implementation of [Innovation X] was initially successful?
 - a. If so, how?
 - b. If not, why not?

Sustainability

- 7. When I talk about sustainability of innovations, what does sustainability mean to you?
- 8. Would you say [Innovation X] has been sustained so far? Why or why not?
 - a. Was use impacted once the initially training/support ended?
 - i. If so how?
 - ii. If not, why not?
- 9. Has [innovation X] been adapted or modified at all?
 - a. If so, in what way?
 - b. Why were these modifications needed?
- 10. What did your program/organization do to support the ongoing use or integration of [Innovation X] into routine care?
 - <u>Examples</u>: policy or operational changes to integrate [innovation X] into normal worker expectations or routines
 - b. How did that help with the sustainability of [Innovation X]?
 - c. Engage: Did your team/program/organization try to engage people in the implementation process or the use of the new innovation?
 - d. Execute: Did the implementation process go according to the original plan?
- 11. What factors do you believe influence the sustainability of [Innovation X]?

Probes:

- a. In what ways?
- b. Both facilitators and barriers.
- c. Characteristics of the innovation?
- d. Characteristics of the people managing/leading/supporting its ongoing use?
- e. Organizational context (ex: staffing, IT, infrastructure, organizational culture, management support, incentives, organizational mandates)?
- f. Broader context (ex: policies, regulations, legal, political, or economic context, patient needs/preferences/characteristics)?
- 12. Earlier we talked about why [Innovation X] was implemented here and the needs it was designed to meet. What would you say has been successful in meeting the needs we talked about?
- 13. What other impacts has [Innovation X] had on your program/organization and the people who work there/with the [Innovation]?
 - a. What about on the patients?
- 14. Has there been an evaluation conducted related to the sustained use and/or impacts of [Innovation X]?
 - a. Are the findings from those evaluations fed back into [Innovation X] and used to adapt it?
 - i. If so, how so?
- 15. What do you think is required to ensure the continued use of [innovation X] moving forward?
 - a. Examples: attitudes, incentives, removal of specific barriers, financial, human resources, organizational mandates/policies