

# In Depth Interview Question Guide for people with disabilities

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## Materials and supplies for in depth interview

- One digital recording device
- Spare Battery for recording device
- Notebook for note-taking and pens
- Camera
- Refreshments

## Use of these questions

These questions are a guide only. In practice, field staff should familiarise themselves with these questions and adapt them to suit the participant and their responses. This responsiveness is important to ensure that the participant feels at ease and able to talk about these topics. The interview should feel more like a conversation rather than a question and answer session. It is important to establish a rapport with participants, so begin with some general questions about their family and their interests before delving into what are quite private topics relating to menstrual hygiene management. Questions should be added where a participant mentions something of interest or touches on something that needs further clarification. Questions can be skipped where a participant answers the question in a previous response. You may not need to go through all questions.

## Risks

If there is a concern that the Primary Participant does not understand what informed consent entails, ask for her Carer's consent. If consent is given, interview the primary participant and the carer.

To be completed for each interview

Name of interviewer	FIRST NAME	SURNAME	
Name of note taker	FIRST NAME	SURNAME	
District	Village / Metropolitan area / Municipality	Household number	
Name of Primary Participant	FIRST NAME	SURNAME	
Age			
Caste			
What is your main source of income?	<p><i>Circle only one answer</i></p> <ol style="list-style-type: none"> <li>1. Agriculture / livestock</li> <li>2. Trader (food / non-food items)</li> <li>3. Craftsperson</li> <li>4. Small business / shop owner</li> <li>5. Manual labourer</li> <li>6. Other (specify)</li> </ol>		
Has written informed consent been obtained from the participant?	Yes	No	N/A
If participant is under 18 years old and / or has an intellectual disability has parental/Carer consent been obtained?	Yes	No	N/A
If the participant has a communication / intellectual disability, have they been given the choice about who they want to be interviewed with if	Yes	No	N/A

they prefer not to be interviewed by themselves?			
Name of Carer, family member or guardian of Primary Participant	FIRST NAME	SURNAME	
Date of interview		Start time:	End time:
Interview number		Audio interview recording number:	
Additional information (whether the Carer may need to assist in answering the questions with reasons for this).			

**INSTRUCTIONS: INTERVIEWER TURN ON THE TAPE RECORDER AND SAY CLEARLY THE DATE, TIME, LOCATION, AND THE INTERVIEWER'S NAME**

Opening/ rapport building questions (probes in italics)

- Who do you live with? Siblings, parents / grandparents?
- Do you have friends nearby?
- Do you go to school or work? Tell me a bit about that.

**I'm now going to ask you a few questions about any difficulties you have.**

Washington Group short set questions (circle the answer)

	<b>Functional domain</b>	<b>No difficulty</b>	<b>Some difficulty</b>	<b>A lot of difficulty</b>	<b>Cannot do it at all</b>
A	Do you have difficulty seeing, even if you are wearing glasses?	1	2	3	4
B	Do you have difficulty hearing, even if you are using a hearing aid?	1	2	3	4
C	Do you have difficulty walking or climbing steps?	1	2	3	4
D	Do you have difficulty remembering or concentrating?	1	2	3	4
E	Do you have difficulty with self-care such as washing all over or dressing?	1	2	3	4
F	Using your usual (customary) language, do you have difficulty communicating, (for example understanding or being understood by others)?	1	2	3	4

## KEY QUESTIONS

*Now we are going to move on to our discussion of more specific questions about menstruation.*

### **1. Does someone in your family help you with daily activities, like washing and eating?**

- Who supports you?
- What support do they give you?

### **2. What are words that girls and women use to talk about menstruation?**

- What words are used with friends?
- What do they mean?
- Are 'secret' words used so nobody else will know what is discussed?

### **3. Can you tell me about the first time you got your period?**

*Context:*

- How old were you?
- Did you know what to do?
- Did you have supplies to manage?

*Attitudes/emotions:*

- Can you remember how you felt at that time?

*Knowledge:*

- Did you know what it was when you got it? How?
- Who told you about it (family, friends, teachers, health worker)?
- What did they tell you?

*Resources/management/practices:*

- What did you use (pads, cloth, tissues, etc.)?
- Who/where did you get materials from?
- Where did you go to manage your period (latrine, separate room, outside, etc.)?
- Do you remember if there was water, soap, privacy where you managed your period?

*Support:*

- Did you tell anyone? Please explain.
- If yes, who did you talk with? Why?
- Did you try to hide it or keep it a secret? Why?
- What did you talk about?
- Who did you not want to know? Why?

#### 4. Can you tell me about the most recent time you got your period?

*Context:*

- Where were you?
- Were you prepared for it? How were you prepared?

*Attitudes/emotions:*

- How did you feel (pleased, scared, worried, no negative or positive feelings at all)? Why?

*Resources/management/practices:*

***Instructions: you may want to complete the Product Attribute Assessment now and run through the following probing questions, or you can complete the Product Attribute Assessment at the end of the IDI questions.***

- What did you do?
- What material / product did you use (pads, cloth)?
- Do you normally use those materials?
- Do you use different supplies for different days (light or heavy menstrual flow)?
- Do you find them difficult or easy to use? Why?
- Who/where did you get them from?
- How often do you change them?
- Where do you change them?
- Where do you go to wash your menstrual materials (if not disposable)?
- Where do you dry re-usable materials? (Inside? Outside? In sun? In shade?)
- Where do you store the materials when you do not have your period?
- Where would you dispose of materials (if not re-usable)? Is this method of disposal OK or would you prefer other options?
- Where did you go to clean yourself when you have your period?
- Do you feel safe in the place you clean yourself?
- How often do you clean yourself when you have your period? How often do you clean yourself when you do **not** have your period?
- Do you find it hard or easy to change the menstrual material, dry the menstrual cloth / dispose of the menstrual product, wash yourself? Please explain.
- Do you have pain? How do you manage the pain (e.g. massage, warm cloth, paracetamol)?
- What are the worst problems?
- Do you think these challenges would be the same for females that do not have disability?

*Support:*

- Does someone support you manage your period (a carer)? How do they help you?
- Does anyone ever provide materials or supplies for you? Who?

- If someone provides materials for you, where do they get the materials? Do they cost something?
- Who did you not want to know you had your period? Why?

### **5. Do you know when your period is coming? How?**

*Management/practices:*

- How does that help you prepare and manage your period?
- Do you know when it has started and finished?
- How do you normally prepare for your period?

### **6. When you are menstruating now, who do you talk to about it (if anyone)?**

*Support:*

- Friends/family/teacher/boyfriend?
- Why do you talk to this person?
- Why not others?

### **7. Is there anywhere you're not allowed to go when you are menstruating?**

- Are there restrictions placed on you? Mobility? Cooking? Eating? Religious? Why?
- Are there things you prefer not to do?
- Do you leave the house? Where do you go (work, school, friends)?

### **8. Are these restrictions different for you to females who do not have disability? How?**

- Who treats you differently?
- If yes, how do they treat you differently?

### **9. Are there any advantages to menstruating? Please explain.**

- Rest from regular housework/school work?
- Respect from others?

### **10. Has anyone ever spoken to you about lightening your menstrual flow?**

If yes:

- Who has spoken to you about that?
- What did they say?
- What happened?
  - Explore if this is sterilization or lightening the menstrual flow.
  - Explore reasons for these discussions, who made the decision; if the primary participant knew what was happening; did she consent? Explore if someone has spoken to her about sterilization.
- How do you feel about this?

*If no, move to the next question.*

**11. Are you able to control when you urinate or defecate? If yes, skip to the next question.**

- How do you deal with that?
- What are the challenges (i.e. getting to the toilet, washing, cleaning clothes / bedding, going out of the house)?
- Do you use products (i.e. cloth, pad, nappy)? What are these? Where do you get them?

**12. If you had a little sister/cousin who had disability, what advice would you give her before she starts menstruating to help her, what would you say?**

**13. What could parents/families/careers do to support their girls with disability when they are menstruating?**

**14. We are going to come up with recommendations for organisations that could help improve menstrual hygiene management for people have a disability. What advice would you like us to pass along to them that you think would make things better for you when you are menstruating?**

# Product Attribute Assessment

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I would like to see menstrual products you use. Please can you set out all the menstrual hygiene products you use?

1. Ask about each item displayed:
  - a. What are its good qualities (probe into physical accessibility, acceptability, affordability, appropriateness and quality)?
  - b. What are its less good qualities (probe into physical accessibility, acceptability, affordability, appropriateness and quality)?
  - c. How long has this product been used?
  - d. Have you tried using any other product?
  
2. Introduce other products that are available on the local market (obtained through the market survey). Ask the participant if they have ever used any of the products? *State what these are into the audio voice recorder.*
  
3. Ask participants what they feel about these products. *State which product are being discussed into the audio voice recorder.*
  - a. Would you be willing to pay the price of this? Show the costs of each product (displayed on the bottom of the packaging)?
  - b. What would your personal preference be? Why? (Probe into physical accessibility, acceptability, affordability, appropriateness and quality)?
  - c. How would other people perceive these products?
  - d. Could you use, wash and dispose of these products independently and privately? If not, why not?
  
4. Give the shop bought products and the products currently used to the participant. *State what these are into the audio voice recorder.* Ask the participant to:
  - a. Put all the products in a line
  - b. Reorder the products in preference order. Left being the least preferred option. Right being the most preferred option
  - c. Ask the participant why they have ordered them in that way
  - d. *Take a photo of the product line and state the order into the audio voice recorder.*

# Accessibility and safety audit

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Ask the user to show you where she manages her menstruation / where the Carer manages the menstruation of the person s/he is caring for?	
Type of facility (i.e. latrine, wash room, behind a bush/tree):	
Location:	
General description of the facility:	
Ask the user to into and show how they can/cannot use the facility. Make a note of any features that make it difficult to use.	
Getting there (observe):	
<p><i>Checklist</i></p> <ul style="list-style-type: none"> <li>• Distance from house to facility.</li> <li>• Is the path wide enough for the primary participant?</li> <li>• Is the path level and firm, with nothing to trip up?</li> <li>• Is the path surface slippery when either dry or wet?</li> <li>• Are there obstacles that block the path, or make it easy to trip especially for visually impaired people?</li> <li>• Are slopes too steep?</li> <li>• If used at night, is the path lit?</li> <li>• Are there any parts of the path which make people feel unsafe when using it? If so why?</li> </ul>	
Getting in/on/out (observe):	

<p><i>Checklist</i></p> <p><u>Steps:</u></p> <ul style="list-style-type: none"> <li>• Are they even or uneven, firm or broken, non-slip or slippery?</li> <li>• Is there a handrail for support?</li> </ul> <p><u>Entrance:</u></p> <ul style="list-style-type: none"> <li>• Is it wide enough for the user to enter?</li> <li>• Is the door easy to open?</li> <li>• Is the door easy to lock and unlock?</li> <li>• If someone faced harassment or other safety risks when using the facility would they be able to safely get away from the facility?</li> </ul>	
<p>Safety of use (ask the participant)</p>	
<p><i>Checklist</i></p> <ul style="list-style-type: none"> <li>• Do you feel safe when using the facility?</li> <li>• Are there any particular times of day or night when you feel less safe?</li> <li>• Is there any way that anyone can easily see inside the facility?</li> </ul>	
<p>Inside (observe)</p>	

<p><i>Checklist</i></p> <ul style="list-style-type: none"> <li>• Is there enough space inside for a participant and her Carer (if she needs support) to move around easily?</li> <li>• When the door is closed is there enough light to see?</li> <li>• Do the roof / window (if applicable) provide adequate privacy for user/s?</li> </ul>	
Water (observe and ask the participant)	
<p><i>Checklist</i></p> <ul style="list-style-type: none"> <li>• Is there an internal water point? Describe.</li> <li>• Can the water be used to wash the body and the menstrual cloth?</li> <li>• Is soap or ash available?</li> <li>• Can the water and soap be easily reached by all users?</li> </ul>	
Disposal: Is there a place where washed reusable menstrual cloths be dried, or where it can be thrown away (observe / ask the participant)?	
<p><b>Checklist</b></p> <ul style="list-style-type: none"> <li>• Can the cloth be hung up?</li> <li>• Is it in sunlight to dry the cloth?</li> <li>• Is there a bin with a lid for sanitary disposal?</li> <li>• Is there a safe location for the final disposal of the sanitary waste (i.e. incinerator, a place to bury it or disposal into municipal waste collection systems)?</li> </ul>	
Any additional information or comments	

## Annex 1: Algorithm outlining referral options offered or actions taken in response to disclosures of violence

Referral Type	Age	Discloses	Defined as:	Primary course of action/person notified	Time frame for action	Finish to interview
Mandatory	Any age	Use of severe physical or sexual violence against a child	Burning, choking, stabbing, whipping, beating up, or any similar act; physically forcing or coerced sex	Research supervisor notifies project manager same day. Project manager notifies <<named individual>> the same day.	Discussion of each case and a plan for any further action within one day of receipt of the case.	[INTERVIEWER]: "Because of some of what you've told me, I am concerned that a child in your care may be at risk and I have a professional responsibility to let somebody else know. What I'm going to do is talk to my research team supervisor and they will pass your details to <<named individual>>. I am not going to pass anything you said to me in this room to anybody else. Is there anything you'd like to ask me?"
Optional	Age over 18 years	Forced sexual intercourse within the past week, or obvious untreated physical injuries	In <b>past week</b> : threatened or pressured into sex; physically forced sexual intercourse or doing sexual things; suffered cuts, loss of consciousness; dislocated, sprained, fractured or broken bones; untreated injuries or severe injuries (requiring medical attention) reported as a result of physical or sexual violence; signs of acute malnutrition /neglect	With consent of participant: research team supervisor telephones <<named individual>> immediately from the field. Immediate transport to health centre is arranged by <organisation> in consultation with research team supervisor; concurrent arrangements made for other support as necessary by <organisation>, other adults notified at request of child. Transport arrangements may involve the research team, 3 <sup>rd</sup> parties, or staff of <organisation> depending on the time frame and particulars of the case.	Participant taken to health centre immediately/same day/next day depending on the particulars of the case.	[INTERVIEWER]: "Because of what you've told me today, I am concerned about your health and safety. What this means is that if you want me to, I will to arrange to bring you to the health centre, to make sure that you are OK. If you agree, what will happen next is that I will talk to my friend <<named individual>>, who works at <organisation> in child protection. She will arrange for you to visit the local health centre, and will want to speak with you. It's part of <<named individual>>'s job to help make sure that young people in your community are safe and taken care of. She/he is very experienced and has helped many young people. You can ask me what is going on and what is going to happen

						<p>next at any time. How do you feel about that?</p> <p>Are there any other adults you would like me to help you get in touch with about the things you have told me? Would you like me to inform your parents/caregivers? It is your choice.</p> <p>What is the best way for &lt;&lt;named individual&gt;&gt; to get in touch with you about this, for example, at school, or at home, or some other way?"</p>
Mandatory	Under age 18 years	Forced sexual intercourse within the past week, or obvious untreated physical injuries	In <b>past week</b> : threatened or pressured into sex; physically forced sexual intercourse or doing sexual things; suffered cuts, loss of consciousness; dislocated, sprained, fractured or broken bones; untreated injuries or severe injuries (requiring medical attention) reported as a result of physical or sexual violence; signs of acute malnutrition /neglect	With or without consent of participant: research team supervisor telephones <<named individual>> immediately from the field. Immediate transport to health centre is arranged by <organisation> in consultation with research team supervisor; concurrent arrangements made for other support as necessary by <organisation>, other adults notified at request of child. Transport arrangements may involve the research team, 3 <sup>rd</sup> parties, or staff of <organisation> depending on	Participant taken to health centre immediately/same day/next day depending on the particulars of the case.	[INTERVIEWER]: "Because of what you've told me today, I am concerned about your health and safety. What this means is that I will to arrange to bring you to the health centre, to make sure that you are OK. What will happen next is that I will talk to my friend <<named individual>>, who works at <organisation> in child protection. She/he will arrange for you to visit the local health centre, and will want to speak with you. It part of <<named individual>>'s job to help make sure that young people in your community are safe and taken care of. She is very experienced and has helped many young people. You can ask me what is going on and what is going to happen next at any time.

				the time frame and particulars of the case.		<p>Are there any other adults you would like me to help you get in touch with about the things you have told me? Would you like me to inform your parents/caregivers? It is your choice.</p> <p>What is the best way for &lt;&lt;named individual&gt;&gt; to get in touch with you about this, for example, at school, or at home, or some other way?"</p>
Optional	Any age	All other disclosures causing concern	For example, other less severe forms of violence, mental health issues	Researcher offers to contact <organisation>; <<named individual>> will then provide list of agencies which may be able to provide support, and facilitates contact according to wishes of the participant	Discussion of each case and documentation of further action within three weeks of receipt of the case.	<p>"Thank you for sharing those things with me. If you want, I can recommend somebody who might be able to help you. If you say yes, I would like to put you in touch with my friend &lt;&lt;named individual&gt;&gt;, who works at &lt;organisation&gt;. She/he may be able to help put you in touch with other organisations that can assist you. Do you think you would like me to contact &lt;&lt;named individual&gt;&gt; for you?</p> <p>&lt;&lt;if participant says yes&gt;&gt;          "What is the best way for &lt;&lt;named individual&gt;&gt; to get in touch with you?"</p>