Checklist for submitting a revised Clinical Medicine manuscript

In addition to addressing the items noted in the decision letter regarding your manuscript, ensure that your revised manuscript adheres to the guidelines below. For full submission details, visit the JCI website.

Required files
Manuscript
PDF of a clean version of the entire manuscript, including figures, figure legends, and tables

PDF of a marked-up version of the entire manuscript showing revisions and prefaced by a point-by-point response to reviewer comments

Word or RTF file of all text of the submission, including figure legends, tables, table legends, and references (without figures, images, or point-by-point responses)

Single PDF file of completed ICMJE uniform disclosure forms from all authors

For clinical trials, PDF of the appropriate reporting checklist (CONSORT, STROBE. etc.)

Figures
Journal staff will contact corresponding authors to request publication-quality figures in TIFF format. See detailed instructions for figure preparation.

Recommended: Graphical abstract (details available here)

Supplemental material
Single file containing supplemental material, figures, and modest-sized tables, as:
  (a) (if applicable) a PDF highlighting reviewer-requested changes
  (b) a clean, publication-quality PDF
Upload any supplemental videos and/or large Excel files separately

Gels
APDF, PPT, or PPTX file (distinct from any other supplemental material) that shows the entire unedited gel

Clearly indicate which bands were used for the figures

Formatting
Maximum 12,000 words (all text inclusive of title page, full text, references, figure legends, and tables)

Double-spacing throughout, including references and tables; figure legends may be single spaced if necessary to keep a figure and its legend on the same page

All pages numbered

Each section begins on a new page

Abbreviations and acronyms
Standard JCI abbreviations and acronyms used without definition

All other abbreviations and acronyms spelled out at first use in the Abstract and again at first use in the main text (with the abbreviated form appearing in parentheses), and used without definition thereafter

Gene and protein names and symbols
Conform to official NCBI Gene Nomenclature

Presented according to JCI Gene nomenclature and style

Italicization
Generally reserved for gene symbols, genotypes, and species names

Terms such as in vivo, in vitro, etc., are not italicized

Unpublished data, manuscripts in preparation or under review, and personal communications
Cited parenthetically in the text, not as numbered references; e.g., "(Jane L. Doe, UCLA, Los Angeles, California, USA, unpublished observations)"

Written permission to cite unpublished observations of someone outside the author's research team (an email is sufficient) is submitted

Reference citations
Appear in parentheses preceded by a space, e.g., "as described previously (1, 2)"; "several research groups (4–10) have found"

No superscript, bold, italics, etc.

Figure and table callouts
Figures and tables called out in numerical order

"Figure", "Table", "Supplemental Figure", "Supplemental Table", etc., spelled out

Callouts in parentheses (no boldface or italics) unless grammatically part of the sentence: "the levels increased (Figure 5A)"; "data shown in Table 2"

Parts called out as follows: "Figure 1A", "Figure 2, A and B", "Figure 3, B–D"

Manuscript preparation and required reporting

Title page
Manuscript title
Clear, concise, and limited to 15 words, including conjunctions

Refers to the relevant disease or disease model studied

No subtitles, colons, periods, or nonstandard abbreviations

Authors and affiliations
Author names provided in full (for example, "Benita J. Sjögren") and in the appropriate order

No titles, honorifics, degrees, or certifications

Author affiliations correspond to the period when the work was performed

For authors whose affiliation has changed since completion of the work, specify the present affiliation and location below the numbered list

Affiliation footnotes assigned consecutively using superscripted numbers (1, 2, 3, etc.)

Affiliations include departments, institutions, city, state (if applicable), and country (but not mailing addresses or zip/regional codes)

Corresponding author's complete name, address, telephone number (including country code if applicable), and email address

Consortium/study groups shown as authors (e.g., CARDIoGRAM Consortium)
Unless the members of the group appear as authors, each individual member and their affiliation are listed in the supplemental material, under the heading Supplemental Acknowledgments

The following sentence appears in Acknowledgments: "See Supplemental Acknowledgments for details on {name of consortium}."

Conflict-of-interest statement
A statement consistent with the Journal's conflict-of-interest policy is included; if no author has a conflict, state the following: "The authors have declared that no conflict of interest exists."

If patents are involved, the patent or patent application number(s) are provided, and the names of the related authors specified

Abstract

Structured format with the sections Background, Methods, Results, Conclusion, Trial registration, Funding

Maximum 250 words

No references

All nonstandard abbreviations defined at first use

Main text (presented in the following order)

Introduction
Results
Discussion
Methods

Demographics reporting:

Inclusive data provided; e.g., do not present values only for male, or only for White, participants, or classify groups of people as "other" without explanation

If this information is not available or is incomplete, briefly explain why

Specify whether the participants or investigators made the classifications

Complete manufacturer name (omit location) provided for each proprietary item used

For animal models, precise genotype, strain, number of backcrosses, sex, age specifed

Description of all antibodies used, including the source and catalog/clone number for commercial antibodies or (reference to) a description of the generation of custom antibodies

Source of all cell lines used is indicated

Data sets for gene expression microarrays, SNP arrays, and high-throughput sequencing studies are deposited in a public repository, and accession number(s) provided in Methods the main text

Statistics

Section appears near the end of Methods (underline before "Study approval")

The P value used to determine significance is specified; e.g., "A P value less than 0.05 was considered significant."

Analysis appropriately corrects for multiple comparisons (more than 2 groups) and for repeated measures (multiple measurements within subjects)

If samples were excluded, a statement describes inclusion/exclusion criteria

Study approval

Stand-alone paragraph at the end of Methods

Declaration of approval of human and/or animal studies, specifying the name and location of the appropriate institutional review board(s)

For human studies, a statement indicating receipt of written informed consent from participants and/or their parents/guardians

For use of photographs of patients, a separate statement of written informed consent

Author contributions

Contribution of each author (identified by initials) is specified

Grammatically complete sentences

For manuscripts with 2 or more co-first authors, the method used to assign authorship order among these author is stated

Acknowledgments

States sources of support in the form of grants, equipment, or drugs

Grant numbers provided as applicable

Other appropriate acknowledgments, such as of colleagues for advice

References

Styled according to Journal reference instructions

Figure legends

Maximum 300 words

Each begins with stand-alone title, irrespective of the individual parts

Figure parts called out in boldface: (**A**), (**B**–**D**), (**C** and **E**)

Symbols and abbreviations introduced in figures are defined

In each figure legend where appropriate, the statistical test(s) used is described

Variance around the mean and statistical analysis not provided for figures representing fewer than 3 independent samples

For figure panels representing multiple experiments, exact number of samples (n) is reported

For representative experiments, the number of times the experiment was conducted is reported

For histological panels and insets, scale bars are defined or total original magnification specified in the figure legends

Figures

Prepared according to Journal figure instructions

For clinical trials, the appropriate flow diagram appears as a figure

Parts labeled with capital letters: A, B, C, etc., with no designated subparts

Graphs of quantitative data presented as either dot plots, with average and appropriate error bars indicated; or box-and-whisker plots, with values defined in the legend (bounds of the boxes, lines within the boxes, whiskers, and any outlying values); dynamite plunger plots are not permitted

If lanes in a gel or blot image are spliced together into a composite image, the lanes are separated with a thin vertical line (black on gray background; white on black background); a note in the legend states that the lanes were run on the same gel but were noncontiguous

Tables

Prepared in Word table format (not pasted in from another application)

Self-contained and self-explanatory

Each table fits on a single page and is presented on its own page

Preceded by brief titles

Callouts to footnotes (designated with superscript capital letters) assigned alphabetically row by row

No subparts or subsections (for example, Table 1A and Table 1B)

Column headings in tables apply to all values throughout the column; a new row of column headings may not be introduced within a table

See "Methods" above for demographics reporting

Supplemental material

A single PDF file includes all supplemental material except videos and spreadsheets. See "Methods" above for large data sets

Before submission, carefully review all supplmental files; they will not be checked by a copy editor. The Journal is not responsible for any errors contained in supplemental material.